



Fire Code Review Committee
October 22, 2015 @ 3:00 pm
Large Room 266
300 S Fire Central Place
Tucson, AZ 85701

Steven P. Herzog, Chairman

Mark S. Favara, Vice-Chair

Minutes of October 22, 2015 MEETING
***REVISED**

1. CALL TO ORDER AND ROLL CALL

At 3:00 p.m., Chairman Steve Herzog called the meeting to order at Tucson Fire Central, Large Meeting Room 266, at 300 S. Fire Central Pl. Roll call was conducted by Rachel Duarte and recorded as follows:

MEMBERS PRESENT

Mark Favara
Steve Herzog
Lynn Kastella
Jim Kazal
Leo Quesada (joined meeting @3:11)
Dan Uthe
*James Palmer

STAFF PRESENT

Mike Carsten,
Fire Marshal
Ken Brouillette
Fire Code Administrator
Glenn D'Auria, Inspector
Rachel Duarte, Secretary

MEMBERS ABSENT

None

STAFF ABSENT

None

GUESTS:

Jennifer Peel-Davis, Dan Matlick, Elliott Berg

A quorum was established.

2. INTRODUCTIONS

Members of the audience introduced themselves (refer to attached sign-in sheet).

3. APPROVAL OF MINUTES: March 6, 2015, August 6, 2015 and September 10, 2015

A motion to approve the minutes as listed above was made by Mr. Kazal;
with a second by Mr. Uthe
Minutes approved by unanimous voice vote.

4. CHAIR'S REPORT ON CURRENT EVENTS:

No report.

5. CORRESPONDENCE

E-mail copies were handed out to committee members dated September 6,
September 18 & 19, 2015 regarding street car (see item #8)
E-mail copies were handed out to committee members dated October 16, 2015
Regarding fire flow (see item #10)

6. REPORT FROM KEN BROUILLETTE ON STATUS OF WEB BASED INSPECTION

Mr. Brouillette reported that his department System Design Unit has submitted an RFP to procurement for evaluation, he could not comment on time line for approval of the RFP. Current system remains in use.

7. APPOINTMENT OF NEW MEMBERS/REAPPOINTMENTS

Three of the applicants attended the meeting and each gave a brief introduction of their work history, expertise in their fields and interest in being on the committee. Members of audience excused themselves to allow the committee to discuss the nominees.

Motion was made by Mr. Uthe to recommend appointment to the board of all Applicants; Mr. Wright, Mrs. Peel-Davis, Mr. Matlick, Mr. Krels, and Mr. Berg. The motion was seconded by Mr. Kazal.

The motion passed by unanimous voice vote.

Staff will make arrangements to address the maximum committee members limit posted on the COT City Clerk's web-site.

8. STREET CARS IMPACT ON FIRE/BUILDING CODE

Mr. Brouillette discussed the email correspondence received. Discussion of of the current status of issue followed.

9. REVIEW OF SIGNIFICANT CHANGES TO IFC

Staff will begin a comparison of 2015 and 2018 proposed changes.
Staff will hold off on a formal presentation until the new committee
Members are appointed.

10. CITY WATER HYDRANT FIRE FLOW TESTING

Mr. Kazal presented an e-mail dated October 18, 2016 outlining new
Requirements from City Water regarding locked hydrants and testing.

11. CALL TO THE AUDIENCE

Lynn Kastella mentioned to committee the Annual Tucson Fire Department
Firefighter Memorial Ceremony to be held at Fire Central on November 14, 2015,
encouraged all the members to attend.

12. FUTURE AGENDA ITEMS:

- Web Based Inspection Report Management
- Review of “Significant Changes” Document
- MOU with State Fire Marshal
- To be determined

13. NEXT MEETING DATE

March 3, 2016

14. Adjournment- Meeting adjourned.